

## **Step-by-Step Ordering Guide**

#### Step One

Please make sure you measure your room accurately. This will ensure you are ordering the correct size (output) system for your application. (Length x Width =  $m^2$ )

# **Step Two**

Please refer to the technical drawings to make sure you have sufficient space on the wall to install the indoor unit and space outside for the condensing unit.

### **Step Three**

Installations are strictly for ground & first floor rooms.

Price does not include for removal of any existing equipment nor can we re-use any existing pipes or cables.

Power supplies must be installed by others, our engineers are not qualified to carry out these works. A route for pipes and cables must be available between indoor and outdoor units.

### **Step Four**

Place your order for your new installed air conditioning system.

#### **Step Five**

A member of the Climate By Design team will make contact within 48 hours of order to discuss your installation.

#### Step Six

We will schedule your installation date with one of our teams within 4 weeks of initial order.

### **Step Seven**

You will receive delivery of your new system two days prior to installation with a text message on the day with the estimated time of arrival.

### Step Eight

Installation of your new air conditioning system.

### **Step Nine**

Following installation, a commissioning sheet will be sent off to the manufacturer and the applicable warranty certificate will be issued (warranty subject to annual service being carried out).

#### Step Ten

A member of the Climate By Design team will make contact two weeks after installation to see how you are getting on with your new air conditioning system.

If you would like any advice or have an unusual application which you would like to discus, please contact us on 0330 2020191 (standard rate number).

Alternatively, you can ask us a question by sending an email to:
info@climatebydesign.co.uk

Air Conditioning • Refrigeration • Ventilation • Facilities Management